



RED BLUFF UNION ELEMENTARY SCHOOL DISTRICT

1755 Airport Blvd. ~ Red Bluff, CA 96080 ~ Bus: (530) 527-7200 ~ Fax: (530) 527-9308
www.rbuesd.org

PUBLIC POSTING 2020-2021 School Year

Position Open : Long Term Substitute Education Specialist for the 2020-2021

Qualifications: Credential: Valid California Teaching Credential for Education Specialists
No Child Left Behind Compliant
English Language Learner Compliant

Description of Position - Provides an educational program for elementary students and performs other school and job related duties.

Description of Duties

- Teaches assigned areas of learning utilizing adopted courses of study and appropriate learning activities.
- Establishes, in cooperation with the evaluator, standards of expected progress for individual students in designated areas of study, and techniques for assessment of that progress.
- Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere; models a pleasant and positive attitude in order to foster student feelings of pride and self-worth.
- Maintains effective physical environment for student learning.
- Develops lesson plans and instruction materials, and provides individualized and/or group instruction in order to meet student needs.
- Evaluates students' growth, maintains appropriate records and prepares progress reports.
- Communicates results to the parents in accordance with district policy.
- Enlists the aid of other professional staff members in assessing and helping to solve specific student problems.
- Plans and coordinates the work of the instructional assistants, and other paraprofessionals as needed.
- Administers simple first aid and takes other appropriate measures when the accident or illness is more serious.
- Selects and requisitions books, instructional aids and supplies. Keeps inventory and attendance records.
- Supervises students in out-of-classroom activities during the assigned working day.
- Attends site and district meetings as required.
- Maintains professional competence through participation in in-service educational activities provided as well as other professional growth activities.
- Establishes and maintains good professional relationships with parents, community and other staff members.
- Reports any factors that prevent full exercise of duties and responsibilities.
- Performs other duties normally required by unit members as adjunct to the regular teaching assignment.

DEADLINE: Open Until Filled

VERIFICATION TO APPLY:

1. A cover letter describing your interest in this position
2. A RBUESD Certificated District Application Form
3. A current resume that addresses background, experience, education, training, and related information
4. Three current letters of reference that speak to the applicant's qualifications for this position AND dated within one year

PLEASE SUBMIT INFORMATION TO:

Rachel Bentley, HR Coordinator
Red Bluff Union Elementary School District
1755 Airport Blvd.
Red Bluff, CA 96080
email: rbentley@rbuesd.org